

# SCHEDULE 'D'

## CITY OF BRANTFORD MUNICIPAL CODE CHAPTER 429 - 429.3.2 DEMOLITION PERMITS

---

ADDRESS OF PROPOSED DEMOLITION: \_\_\_\_\_

APPLICANT: \_\_\_\_\_

OWNER: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

PRESENT BUILDING USE: \_\_\_\_\_

TOTAL BUILDING AREA: \_\_\_\_\_

Number of single detached or semi-detached dwelling units to be demolished \_\_\_\_\_

Number of townhouse/row-house dwelling units to be demolished \_\_\_\_\_

Number of apartments with a gross floor area greater than 70 sq.m. to be demolished \_\_\_\_\_

Number of apartments with a gross floor area less than 70 sq.m. to be demolished \_\_\_\_\_

Gross floor area of non-residential uses to be demolished \_\_\_\_\_

### ONTARIO BUILDING CODE:

YES    NO

1. Does the building exceed 3 storeys in Building Height?  
Number of storeys - Above grade \_\_\_\_\_, Below Grade \_\_\_\_\_

2. Does the building exceed 600sq.m (6458 sq.ft.) in building area?  
Area of building to be demolished: \_\_\_\_\_sq.m (\_\_\_\_\_sq.ft.)

3. Does the building contain pre-tensioned or post-tensioned members? \_\_\_\_\_

4. Will the proposed demolition extend below the level of the footings of any adjacent building and occur within the angle of repose of the soil, drawn from the bottom of such footings? \_\_\_\_\_

5. Will there be any explosives or lasers used during the course of demolition? \_\_\_\_\_

If the answer to any of questions 1 to 5 is YES, the applicant shall, as required by the Building Code Act, retain a Professional Engineer to undertake the general review of the project during demolition. Further, the applicant shall submit, at the time of application, a completed demolition review form and a letter detailing the structural design characteristics of the building and the method of demolition.

### NOTES:

A demolition/removal permit cannot be issued until a completed demolition application has been submitted (including a site plan indicating the areas of demolition and distances to property lines), the information on the both sides of this schedule has been completed and received and all fees have been paid.

No demolition/removal work can begin until a permit has been issued.

It is the responsibility of the owner (or his agent) to make sure that the following inspections are called for at the stages of construction at least 48 hours in advance:

- Prior to the commencement of any work
- Prior to backfilling after capping-off sewers
- When all work is completed and the site cleared and levelled

\_\_\_\_\_  
SIGNATURE (I have read and agree to adhere to the above noted items)  
Owner or Authorized Agent of the Owner

\_\_\_\_\_  
DATE

**THE FOLLOWING BUILDINGS/STRUCTURES ARE PROPOSED TO BE DEMOLISHED WITHIN THE CITY OF BRANTFORD:**

**Address:** \_\_\_\_\_

**Use of building(s):** \_\_\_\_\_

**THE FOLLOWING IS TO BE COMPLETED BY CITY STAFF OR THE AGENCY LISTED**

**STEP 1 – Planning Approvals** – To be completed first. Applicant to contact Long Range Planning for clearance. Planning Department, 2<sup>nd</sup> Floor, City Hall, 519-759-4150, or Email [planning@brantford.ca](mailto:planning@brantford.ca)  
**PLEASE NOTE: Email should state “Demolition Application” in the subject line.**

**Approval under the Ontario Heritage Act**

Is the property designated under the *Ontario Heritage Act* or listed on the Heritage Register?

- a) Yes, designated under the *Ontario Heritage Act* or listed on the Heritage Register
- Review by Heritage Committee required
  - Council approval required
  - Council Report Number \_\_\_\_\_
  - Council Approval Date \_\_\_\_\_
- b) No, not designated and not listed
- Review by Heritage Committee not required
  - Council approval not required
  - Staff Initials \_\_\_\_\_ Date \_\_\_\_\_

**Approval under the Demolition Control By-law**

Is the application subject to Demolition Control By-law 156-2019?

- a) No
- Review by Heritage Committee not required
  - Council approval not required
  - Staff Initials \_\_\_\_\_ Date \_\_\_\_\_
- b) Yes
- i. Is the demolition classified as a Routine Application under By-law 156-2019?
- Yes, it is a Routine Application
- If applicable, application # for Site Plan, Subdivision, Condominium, Building Permit, Minor Variance, or Consent \_\_\_\_\_
  - Review by the Heritage Committee not required
  - Council approval not required
  - Staff Initials \_\_\_\_\_ Date \_\_\_\_\_
- No, it is a Non-Routine Application
- Specify the reason for demolition: \_\_\_\_\_
  - Provide supporting photographs, site plan, rationale for demolition
  - Year of building construction \_\_\_\_\_
  - Review by Heritage Committee required if building is older than 40 years
  - Council approval required
  - Council Report Number \_\_\_\_\_
  - Council Approval Date \_\_\_\_\_

**Planning Department Sign Off**

Staff Signature \_\_\_\_\_ Date \_\_\_\_\_

**STEP 2 – Development Approval** – After STEP 1 or in conjunction with, applicant to contact the Development Engineering Department for clearance. City Hall: 519-759-4150, Email: [sitealt@brantford.ca](mailto:sitealt@brantford.ca)  
**Please Note: Email should state “Demolition Application” in Subject Line**

Demolition is subject to a Site Alteration Permit: Yes  No  Site Alteration Permit Number: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Date Site Alteration Permit Issued: \_\_\_\_\_

**STEP 3 – Utilities Approvals** – After STEP 2 applicant to circulate to the following agencies for clearance and return completed form(s) to the Brantford Building Department

**GRANDBRIDGE ENERGY INC., 150 Savannah Oaks Drive, 519-751-3522, Email: [customer@grandbridgeenergy.com](mailto:customer@grandbridgeenergy.com)**

Hydro Service is disconnected and meter removed: \_\_\_\_\_ Date: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BRANTFORD CUSTOMER SERVICE-UTILITIES, 58 Dalhousie St. 519-756-1360, Fax 519-753-9884, Email: [customerservices@brantford.ca](mailto:customerservices@brantford.ca)  
 (Tutela Heights area connected to County of Brant water contact: County of Brant Water Division: 519-442-7268)**

Water Service is disconnected and meter removed: \_\_\_\_\_ Date: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Fibre Service is disconnected and removed: \_\_\_\_\_ Date: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ENBRIDGE GAS LTD., Email: [wmexecutionbrant@enbridge.com](mailto:wmexecutionbrant@enbridge.com)**

Gas Service is disconnected and meter removed: \_\_\_\_\_ Date: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FIRE DEPARTMENT, 60 Clarence Street, 519-752-0540, Fax 519-752-7083 or Email: [fire@brantford.ca](mailto:fire@brantford.ca)**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BELL CANADA Email: [519eastcell@bell.ca](mailto:519eastcell@bell.ca)**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_